ALL INDIA INSTITUTE OF MEDICAL SCIENCES
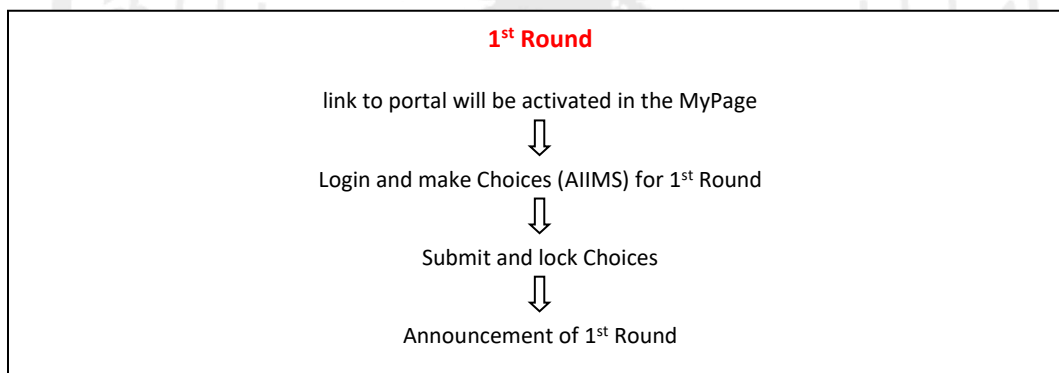**ANSARI NAGAR, NEW DELHI 110029**
EXAMINATION SECTION

No.F.AIIMS/Exam.Sec./7-10/(B.Sc-M.Sc-Aug-25)2025   **Dated: 10.07.2025**

Online M.Sc. Courses Seat Allocation Process

Only the eligible candidates **(Result Notification No. 93/2025 dated 21.06.2025)** will be able to exercise their choices (AIIMS and subject/speciality) for online M.Sc. Courses Seat allocation.

The link to access the online M.Sc. Courses Seat allocation portal will be activated in the MyPage on clicking the Online Seat Allocation link after login, the eligible candidates will be directed to Online Seat Allocation portal where the candidates will have to login for online Seat Allocation.

To retrieve the login credentials, click on the **Forgot your login details** button in the Registration/login Page. An email containing link for the online seat allocation Portal and login credentials (Login ID and Password) will also be sent to the registered email address of the eligible candidate.

Flow chart

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1ˢᵗ Round

link to portal will be activated in the MyPage

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Login and make Choices (AIIMS) for 1ˢᵗ Round

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Submit and lock Choices

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Announcement of 1ˢᵗ Round

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Link for the online M.Sc. Courses Seat allocation process

An email containing link for the online seat allocation Portal and login credentials (Login ID and Password) will be sent to the registered email address of the eligible candidates. Further candidate can also login through their MyPage on clicking the link for online seat allocation, the eligible candidates will be directed to online Seat allocation portal where the candidates will have to login by click on "Forgot Password" button for online seat allocation. This password is only to access the online Seat allocation portal.

After login to the online M.Sc. Courses Seat allocation portal, begin the process of making choices and order the choices. The online M.Sc. Courses Seat allocation portal will remain open for date and time specified in the Important Dates link.

Making Choices

The choices can only be made after you have logged in using the login credentials. On logging in, confirm your name and Registration ID. Click on **Make Choice** button to proceed to exercise choices (AIIMS and subject/speciality) and their order. To add a choice, choose the AIIMS and the subject/speciality from the two separate drop-down menus and Click **Add choice**. To remove a choice, click on **Delete** button against that Choice (AIIMS and subject/speciality). Click on the **Save** button to save the choices of AIIMS and subject/speciality and their order.

The default order of your choices (AIIMS and subject/speciality) will be the order in which you add choice (AIIMS and subject/speciality). To reorder your choices, use up and down arrows OR Drag and Drop the choice (AIIMS and subject/speciality) to appropriate position in the list.

Candidates can make choices (AIIMS and subject/speciality), edit or reorder them as many times they wish UNLESS they have already submitted and locked the choices (AIIMS and subject/speciality) OR last date and time. The candidate must save the choices (AIIMS and subject/speciality) in case they wish to **add/delete/reorder** them at a later time point (before the last date and time).

Submitting and Locking Choices

The candidate should click on the **Submit and Lock Choices** tab and tick the checkbox **I accept the declaration** and click on the submit and Lock choices (AIIMS and subject/speciality). Note that you will be prompted twice to reconsider and after you have submitted and locked your choices (AIIMS and subject/speciality), you cannot change it for any Round.

In case the candidate has made and saved choices but could not submit and Lock choices, the last saved choices (AIIMS and subject/speciality) and their order will be automatically considered as submitted and locked choices (AIIMS and subject/speciality).

Viewing and Printing the Choices after submission

The candidate can view the choices submitted and locked by them by clicking on the **View choices** button after logging in the online M.Sc. Courses Seat allocation portal. Click **Print** button to take a printout.

In case of any discrepancy please send a query to the Assistant Controller (Examinations) **Through the help/query section of choice making dashboard**.

Note: Exercising of Choices is one-time exercise before Seat allocation of 1st Round thereafter same filled choices will be considered for 02nd round.